



# Many Voices, One Team Technical Rider

2020

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## Overview

This technical rider lists all the requirements necessary for a Many Voices, One Team performance. Many Voices, One Team is an act registered under Wildfire Holdings Pte Ltd. Should any concerns or queries regarding the requirements listed in this document arise, please contact the Wildfire Account Manager to discuss alternative solutions.

### **ACCOUNT MANAGER**

TEL: +65 9060 1509

EMAIL: [EMAIL@WILDFIRE.SG](mailto:EMAIL@WILDFIRE.SG)

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# 1. General Information

## 1.1. General Information

Many Voices, One Team is a guest interactive event entertainment activity that includes a recording area for guests to participate in the audio and video recording of a popular song and a performance element where the processed video is played.

Videos and photos of previous Many Voices, One Team performances can be viewed at: <https://www.wildfire.sg/many-voices>

## 1.2. Booking Process

### Step A: Enquiry Process

In order to confirm a Many Voices, One Team performance, an enquiry email shall be sent to [email@wildfire.sg](mailto:email@wildfire.sg) with the following details and a meeting arranged with a Wildfire Entertainment Account Manager to discuss further details:

- Event Date
- Performance Timing
- Event Venue

### Step B: Quotation Sign-Off

Wildfire Holdings Pte Ltd will send an official quotation for the performance to the client requiring official sign-off.

### Step C: 50% Deposit Payment

Together with Step A, a 50% deposit payment shall be paid in order to secure the performance via:

- Cash or;
- Cheque addressed to "Wildfire Holdings Pte Ltd" or;
- Bank transfer to "Wildfire Holdings Pte Ltd"

Bank Name: DBS BANK

Account number: 025- 902769-2

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Account type: DBS Current  
Swift Code: DBSSSGSG  
Branch Address: 12 Marina Boulevard, DBS Asia Central, Marina Bay Financial Centre, Tower 3, Singapore 018982

#### Step D: 50% Balance Payment

3 days prior to the event date, the final 50% payment shall be paid via the aforementioned methods.

## **2. Duration of Performance**

### **2.1. Standard Performance Duration**

The duration of standard Many Voices, One Team performances ranges from 2 minutes to 4 minutes (one song), however, alternative performance durations can be arranged upon request.

### **2.2. Music Selection**

Many Voices, One Team can be customised to fit any song of the client's choice. The Wildfire Creative Team will be able to assist in music selection as some choices may work better than others. Music selection should be finalised no less than 3 weeks before the event date.

## **3. Scheduling**

### **3.1. Standard Event Schedule**

The event schedule for Many Voices, One Team is flexible and can be arranged to best fit the overall event schedule. Sufficient footage can be captured in the recording booth in as little as a few hours, such as during a welcome cocktail reception. However, for maximum guest enjoyment and engagement numbers it can be extended to run over the first two full days of a 3-day conference/convention. Video & Audio capture can also be done off-site ahead of the event dates.

Generally, if there is a single capture day, 24hrs is needed between capture completion and performance video presentation. If there are two capture days then 18 hrs is needed

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between capture completion and performance video presentation. After the 18-24hrs, it is recommended for the client to schedule a test run of the final video on the event's LED screen/projector/player before the performance video presentation.

Some examples of possible Many Voices, One Team event schedules are listed below. Talk to a Wildfire Entertainment Account Manager about how we can tailor the schedule to suit the event.

### 3 Day Conference Possible Schedule

Day 1 - Full day video & audio capture

Day 2 - Half day video & audio capture

Day 3 - Performance video

### 2 Day Conference Possible Schedule

Day 1 - Full day video & audio capture.

Day 2 PM - Performance video

### 1 Day Event Possible Schedule

Prior to Event - Offsite video & audio capture.

Event Day - Performance video

## **3.2. Set Up & Strike Schedule**

4 hours is a recommended duration for setting up and testing of Wildfire's equipment, before the scheduled start time of recording. Set up shall start once the use of the designated recording booth/space is handed over to Wildfire Entertainment. I.e. A booth has to be fully constructed before Wildfire can set up the equipment. For more details on recording space requirements, please refer to Section 5.1.

2 hours is a recommended duration for tear down and removal of Wildfire's equipment. Strike can occur after recording and client vetting of video clips, or at the end of the event.

Please consult a Wildfire Entertainment Account Manager on how we can assist to integrate our set up and strike schedule into the event schedule.

## **3.3. Vetting of Video Clips**

After the Wildfire Creative Team has selected video clips which are suitable to be included in the final video, clients are allowed one round of vetting of the video clips. Only vetting of the individual clips is allowed. Wildfire's recording schedules will also take into account additional recording time needed to capture more video or audio for if there are insufficient video clips at the end of the vetting.

The Wildfire Creative Team shall inform the client of an appropriate time for the vetting, when the event day schedule is finalised.

## 4. Technical Requirements

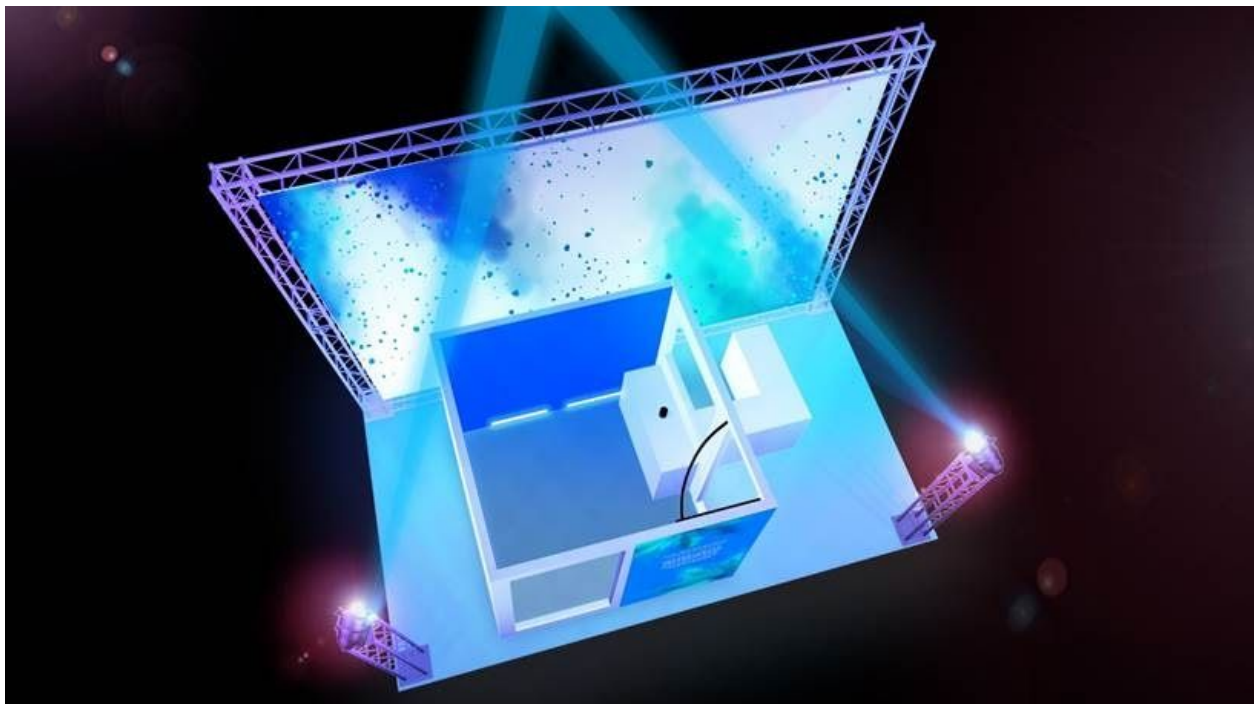
### 4.1. Recording Space

A conducive space of at least 3x3m with a nearby power source is required for video and audio capture. This may be a small room or a 4-walled booth to minimise ambient noise. Sound proofing is recommended but not compulsory. Tables and chairs shall be provided for Wildfire Technicians and equipment.

A 3x3m space will allow a group of 1-4 guests to be captured in one frame.

If the client wishes to have a recording booth and does not have a contractor to construct it, Wildfire Entertainment is able to recommend a contractor and coordinate the construction with them. However this is not included in our rate and will be quoted separately.

Pictured below: Example of a booth design.



### 4.2. Specifications for Final Video

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When booking Many Voices, One Team, please inform the Wildfire Entertainment Account Manager any specifications required of the final video, such as:

- Desired file format.
- Screen dimensions (If to be played at the event)
- Desired resolution & aspect ratio.
- Desired audio bitrate (default will be 44,100hz)

### 4.3. Ticketing System

According to the number of video clips needed to fill the selected song and the event schedule, the Wildfire Creative Team will be able to advise the number of participation slots available for guests. How the client would like to manage participation for guests is up to the client.

It is recommended for the client to come up with a ticketing or crowd management system to avoid having too many guests queue for long periods of time to participate in the recording. The client shall also provide the manpower required to assist in ticketing or crowd management.

### 4.4 Recording Equipment

All equipment necessary for the capturing of video and audio will be provided by Wildfire Entertainment. The client shall provide a power source at the recording space.

List of equipment provided:

- Camera
- Microphones and stands
- Speaker and speaker stand
- Lighting
- Audio interface
- Playback
- All necessary cables

## 5. Hospitality

### 5.1. Holding Room Requirements

#### 5.1.1. Air Conditioning



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All dressing rooms shall be equipped with air-conditioning or electric fan systems to ensure proper ventilation and circulation of fresh cool air.

#### 5.1.2. Tables and Chairs

All holding rooms shall be equipped with two tables and enough chairs to seat all producers and technicians.

#### 5.1.3. Security

A Stage Manager from Wildfire Entertainment shall have the ability to lock or ensure the security of all holding/recording rooms within which Many Voices, One Team technical equipment and personal belongings are stored.

### **5.2. Drinking Water**

Ample supply of pure drinking water and cups shall be provided for the producers and technicians.

### **5.3. Meals**

A light meal shall be provided for the producers, technicians and coordinators. All food provided requires a "Halal" certification.

### **5.4. Restrooms**

Restroom facilities shall be within close proximity to the holding room. Restrooms shall be clean, sanitary and separate from restrooms for audience members if possible.

### **5.5. Overseas Performances**

Should the performance be held outside of Singapore, all travel, accommodation and other related costs for Many Voices, One Team producers and technicians shall be borne by the client. If preferred, Wildfire Holdings Pte Ltd can provide arrangements for travel and accommodation and will endeavour to do so with cost-effectiveness and convenience in mind.

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## **6. Video and Photo Footage**

### **6.1. Video Footage**

Any professional video recordings of the Many Voices, One Team performance(s) and video/audio capture taken by the client or their contractors shall be copied and sent to the Wildfire Holdings Pte Ltd Stage Manager in digital format within 30 days of the close of the event.

### **6.2. Photo Footage**

Any professional photo footage of the Many Voices, One Team performance(s) and video/audio capture taken by the client or their contractors shall be copied and sent to the Wildfire Holdings Pte Ltd Stage Manager in digital format within 30 days of the close of the event.

## **7. Licensing and Permits**

Clients shall be responsible for obtaining all required licenses, permits, or other approval required from any union, governmental authority, performing rights society or venue owner with respect to Many Voices One Team performances.